

## MINUTES

### ORDINANCE COMMITTEE MEETING JANUARY 20, 2015 – 8 a.m. CONFERENCE ROOM A

Present: Councilor Matt Robinson, Chair; Councilors Ben Hartwell and Sherrie Benner

Also Present: Town Manager David Cole; Zoning Administrator David Galbraith; Town Planner Tom Poirier

1. Approval of September 28, 2014 Committee Meeting Minutes.

A motion was MADE by Councilor Benner, SECONDED by Councilor Hartwell, and VOTED to approve the minutes of the September 28, 2014 Committee Meeting minutes as distributed. Unanimous vote.

2. Current Business

- A. Review a proposal to amend Chapter I and Section II of the Land Use & Development Code to allow airstrips, including runways and landing strips, and make a recommendation to Town Council (referred by Town Council on January 6, 2015).

This item was discussed at the January 6, 2015, Town Council Meeting and brought back to Committee for further review and discussion. The Committee reviewed the version of the amendment that was in front of the Town Council on January 6, 2015. There was discussion about recommending an annual inspection and also a fee structure.

The Committee noted that any complaints would be investigated by the Code Enforcement Office and that an annual inspection would be time-consuming for staff.

A motion was MADE by Councilor Benner, SECONDED by Councilor Robinson and VOTED to recommend to the Town Council the establishment of an annual license fee for the permit. Unanimous vote.

A motion was MADE by Councilor Hartwell, SECONDED by Councilor Benner and VOTED to recommend to the Town Council that the side setback on an airstrip be 100 feet. Unanimous vote.

- B. Review a proposal to amend Chapter I, Section V Definitions, and new language to Chapter II, Section XIV, to the Land Use & Development Code to allow dog kennels as a permitted use in the Rural District and to add performance standards for dog kennels and make a recommendation to Town Council (referred by Town Council on January 6, 2015).

At the January 6, 2015 Town Council Meeting, the Council did not act on the proposed amendment and voted to send the item back to the Ordinance Committee for further review.

A motion was MADE by Councilor Hartwell, SECONDED by Councilor Robinson, and VOTED to recommend to the Town Council that an annual inspection not be required. 2-1 (Benner).

A motion was MADE by Councilor Benner, SECONDED by Councilor Hartwell, and VOTED to recommend to Town Council the addition of a requirement of one parking stall for every five boarded animals. Unanimous vote.

- C. Review the Narragansett Development District to see if additional permitted uses or changes could be made to encourage more development with the District and recommend appropriate changes to the Land Use and Development Code for the Town Council to consider (referred by Town Council at July 1, 2014 meeting).

The Committee had a general discussion on this item that included buffering requirements, the development of standards, and the contract zone process.

Staff recommended that the Committee review what staff has prepared on the Comprehensive Plan to date. The Committee requested that staff provide them with a map of the District and the surrounding zones and permitted uses.

It was agreed that the Committee Chair will call a local developer who is interested in a project in the Narragansett Development District and request that the developer provide to the Committee, a written proposal.

It was agreed that this item will be on the next Committee agenda.

- D. Develop a proposal to provide more flexibility for allowing home occupation businesses for the Town Council to consider at a future meeting (referred by Town Council on December 3, 2013).

The Committee reviewed a letter from Mike Means, who owns a landscaping business at his home located in the rural zone. Mr. Means wishes to complete a salt shed and requested that the Ordinance Committee complete its recommendations to the Town Council as soon as possible so that his use will be in compliance with the regulations.

The Committee generally discussed the proposal. It was agreed that staff will develop a proposal that distinguishes between the size of the business and required setbacks and engineered plans.

Councilor Hartwell suggested that staff look at replacing the word "may" with the word "shall" where appropriate.

It was agreed that staff will bring this item forward for Committee review at the next meeting.

3. Other business.

No other business was discussed.

4. Schedule next meeting.

The next meeting of the Committee was scheduled for Monday, February 23, at 8 a.m.

5. Adjournment.

There being no further business, the meeting adjourned at 9:26 a.m.

Respectfully submitted,

Jeri Sheldon, Ass't to the TM/HR Director